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SHAX is a Scottish Charitable Incorporated Organisation,
Charity Number SC042940.

SHAX SHOP VOLUNTEER JOB DESCRIPTION

SHAX is looking for Volunteers to join their team at the SHAX Shop in Dumfries town centre. We're looking for people who are passionate about fashion, homewares and support SHAX's values to help local people in crisis through homelessness and/or poverty.

This is a great opportunity to volunteer in our new Shop. You will be working with the Shop Supervisor and given relevant training as required. This is a great opportunity to gain experience in a retail environment.

The role involves the following:

- Working with our shop team
- Being polite and friendly, with good customer service skills
- Using a computerised till system that has a barcode scanner
- Cash handling, till work and merchandising
- Packing and wrapping purchases
- Option to specialise in a particular department, e.g. toys, clothing, books
- Tidying the shop floor when not busy
- Pricing donated goods

Desirable Skills:

- An enthusiasm for SHAX's work and helping others get involved
- Good communication & organisational skills
- Good written skills
- Attention to detail
- Honesty, reliability, integrity and commitment
- Hard working and a willingness to learn
- Able to work well in a team

What this role can offer the volunteer:

- Giving time to make a difference
- Reasonable local travel costs can be reimbursed
- This would enhance your CV with the chance to gain work experience and qualifications
- Gain experience working for a local non-profit charity organisation

No experience required & full training will be given

SHAX does not accept applications from anyone on the Sex Offenders list. We may inquire about unspent convictions relevant to the role and you may be required to submit to PVG/DBS check (at no expense to you)

Contact the SHAX Shop Supervisor Tara Duff to find out more: tara.duff@shax.org.uk or see our website: <https://www.shax.org.uk/volunteering>

SHAX – helping turn a house into a home

